SAMPLE - ANNEXURE A (Identity Certificate for a government employee)
All names, numbers and addresses are fictional. Do not copy them. Fill in your own details. | g.indiacustomercare.com/passport

ANNEXURE 'A'

ALL CENTRAL GOVERNMENT EMPLOYEES, STATE GOVERNMENT EMPLOYEES, EMPLOYEES OF STATUTORY BODIES AND PUBLIC SECTOR UNDERTAKINGS, THEIR SPOUSE AND CHILDREN UPTO THE AGE OF 18 YEARS ARE REQUIRED TO PRODUCE AN IDENTITY CERTIFICATE (STRIKE OUT OPTIONS THAT ARE NOT APPLICABLE)

(To be given in Duplicate on Original Stationery)

Certified that Shri/Smt/Miss Rakesh Kumar Verma
Son/Wife/Daughter of Shri Shyam Lal Verma, who is an Indian national, is a temporary/permanent employee of (office address) Office of the Sample Department, Sample Road, Dehradun, Uttarakhand - 248001
from (date) 01/04/2015 and is at present holding the post of Assistant Teacher
Shri/Smt/Miss --- Not applicable (strike out) ---, who is also an Indian national, is/are a dependent family member(s) of Shri/Smt --- Not applicable --- and his/her identity is certified. This Ministry/Department/Organization has no objection to his/her acquiring Indian Passport. I, the undersigned, am duly authorized to sign this Identity Certificate. I have read the provisions of Section 6(2) of the Passports Act, 1967 and certify that these are not attracted in case of this applicant. I recommend issue of an Indian Passport to him/her. It is certified that this organization is a Central/State Government/Public Sector undertaking/Statutory body. The Identity Card Number of Shri/Smt/Miss (employee) Rakesh Kumar Verma is EMP/XXXX/2015

Ref No : SD/2026/XX Date : 31/10/2026

Name, Designation, Address and Tel No.

Applicant's photo
to be attested by
certifying authority

(Signature & seal of certifying officer)

Name: A. B. Example

Designation: Head of Office

Office of the Sample Department,

Sample Road, Dehradun - 248001

Tel: 0135-XXXXXXX

SAMPLE